



CITY OF DURHAM | NORTH CAROLINA

Date: September 28, 2015

To: Thomas J. Bonfield, City Manager
Through: Bo Ferguson, Deputy City Manager
From: Mattie Sue Stevens, Management Analyst
Subject: Response to Council Request regarding the Special Events Permit Process

At the September 24, 2015 City Council work session, a copy of the new Special Events Guidelines was requested for review. This document, a reference guide for event planners and City staff, was developed prior to the work session. Feedback received from Council members during the work session will be incorporated into the final version.

Attachment
Special Events Guidelines